

Kentucky Board of Social Work  
Monthly Board Meeting  
October 14, 2024

**Board Members Present:**

Hank Cecil, LCSW  
Santosh Adhikary, LCSW  
Genesisia Kilgore-Bowling, LCSW  
Laura Guffey, LSW  
Lori Vogel, LCSW  
Whitney Cassity-Caywood, LCSW

**Staff Present:**

Marc Kelly, Executive Director  
Vanessa Jones, Executive Assistant  
Mike Nickles, Board Attorney office

**Call to Order**

Hank Cecil called the meeting to order at 11:30 a.m. ET.

**Board Minutes:**

September 9, 2024, minutes – a motion was made by Santosh Adhikary and seconded by Whitney Cassity-Caywood to approve the September minutes for the September 9<sup>th</sup> meeting with a name correction for attorney Mike Nickles. Motion carried by unanimous voice vote.

**Operations Report:**

Marc Kelly, Executive Director reported the following for the operations report:

Applications-84

LSW licenses-2

CSW Licenses-24

LCSW Licenses-48

Renewals-145

Temp permits-8 clinical 0 non-clinical

Supervision contracts- 62 approved 3 deferred due to persons checking the 3<sup>rd</sup> box on page 1 where the supervision hours do not count toward their LCSW.

CEU providers-3 approved

Total number of licensees-7,822

Genesisia Kilgore-Bowling made a motion to accept the Operations report. Santosh Adhikary seconded. Motion carried by unanimous voice vote.

**Financial Report**

Whitney Cassity-Caywood reported board expenditures and revenues for the month – September income: \$44,649.00; September expenses: \$33,100.68; Fund balance: \$728,664.56.

Whitney Cassity-Caywood stated the board has only used 15% of the board budget so all looks good for the different projects that the board will have for this year.

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**Board Members Travel and Per Diem:**

Board members' per diem and travel for today's (10/14/24) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for the October 14<sup>th</sup> meeting. Genesis Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

**Committees**

**Complaint Committee**

**Santosh Adhikary, LCSW**

The committee recommended and moved to dismiss **Complaint Nos. 24-49** as there is no violation under the law. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint Nos. 24-50** as there is insufficient evidence to support it. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint No. 24-56** as insufficient evidence supports it. The motion was carried by a unanimous voice vote.

The committee recommended and moved to enter into an Agreed Order on **Complaint No. 24-57** and give the Board attorney administrative authority. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint No. 24-59** as there is insufficient evidence to support it. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint No. 24-60** as there is no violation under the law. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint No. 24-63** as there is no violation under the law. The motion was carried by a unanimous voice vote.

The committee recommended and moved to dismiss **Complaint No. 23-13** as there is insufficient evidence to support it. The motion was carried by a unanimous voice vote.

**Application Committee**

**Laura Guffey, LSW, Lori Vogel, LCSW**

**Applicant 1** –The Committee recommends that this applicant's application be approved for the Clinical exam. Motion carried by unanimous voice vote.

**Applicant 2** – The Committee recommends this applicant's application be approved to take the Master exam. Motion carried by unanimous voice vote.

The committee informed that there are three applications on which they need more information, so they will be deferred until the November meeting.

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**Old Business**

**ASWB updates-** Hank Cecil reported

Hank Cecil shared that the delegate assembly meeting is for November 8 and 9 in San Diego. He; Marc Kelly; and Whitney Cassity-Caywood will attend. He asked if anyone would like to attend. Genesis Kilgore-Bowling stated she would like to attend and will look up the conference information and make her arrangements. Hank stated the Board could reimburse her for all expenses. Whitney Cassity-Caywood made a motion for Genesis Kilgore-Bowling to attend the delegate assembly meeting. Santosh Adhikary seconded. Motion carried by unanimous voice vote.

Genesis Kilgore-Bowling reported that she attended the new board member training last month in Washington D.C. She shared that she learned a lot about regulations and the state's different processes. She said it was a great experience, and she has great respect for the Board staff and the KY Board being an independent Board rather than a composite board.

**Compact Licensing updates-** Hank Cecil reported

Hank Cecil shared the first meeting was held on September 17<sup>th</sup>. He and Marc Kelly attended. The next meeting is scheduled for January 14, 2025, at the Hyatt in Lexington.

**IT Updates** - Hank Cecil reported

The application software is continuing to move forward. Hank shared that staff are in the process of cleaning up the system and are continuing to work on each part of the application. He stated that he and Marc Kelly are meeting with the IT team and will keep everyone updated as the application moves forward.

Hank shared that they believe they can use electronic signatures when digitizing the forms for online submissions, but people will still be able to submit paper information if they prefer. They plan to have a demo in the future.

**Regulations update** – Hank Cecil reported

**201 KAR 23:070 Supervision** – Hank Cecil shared a copy of the updated draft regulation with all. The following are the sections discussed:

Section 8 – supervision – Hank stated if the board drop the 60% do the board need to take out the number of hours in the statute. Whitney Cassity-Caywood asked about the other experience vs billable hours and number of clients. Hank stated the board can make allowances for this so that it can be counted. Marc Kelly stated the board already receives calls related to this and he tells them that they can use staffing and etc. for direct hours.

Section 9- additional supervisor(s) – Discussion was held on the statement of “no more than 75 of the 150 obtained” from an additional supervisor. Hank shared the new section related to temporary suspension of supervision since the board receives calls about how this works. Marc Kelly shared that right now he tells them it is ok to take a temporary suspension for whatever reason and to just let us know when they are back in supervision. It was suggested that the board may need an area on virtual suspensions and its process. Discussion on virtual platforms was held. Hank stated the board could add this to training so licensees can stay updated on using it and what platforms can be used. Hank discussed counting prior supervision hours if someone leaves, for example, for 2 years, and decides to come back and go back into supervision. Discussion was held. All agreed that these hours can count, and there is no time limit on older hours that count toward the total number of hours. Hank shared that the

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supervisor and supervisee need to ensure they have the supervised experience documentation form filled out to show hours obtained during that time and one must hold on to them in case they go back into supervision in the future or send to the board to add to their file so they are already in their file.

Section 10 – other jurisdictions – Hank stated right now all must have a KY license but with the compact this section may or may not be needed. So at this time, as long as a person has a license in another state and they received the amount of supervision hours needed for that license, they can apply for and obtain a license in KY. If not independently licensed as yet the applicant will have to apply for the CSW license here and go into a supervision contract to finish the hours so they have the hours the board require. A supervisor must be licensed in KY in order to be a supervisor for someone in a supervision contract.

SB255-KRS 335.158 – Hank Cecil reported

Hank Cecil shared a draft of statute language with the Board’s suggestions and the Children’s Alliance suggestions. The members compared the draft language between the two agencies. Hank shared that the language they are using was taken from the other laws and boards. He shared they will meet again on this coming Wednesday to review the suggestions.

**Student Intern Committee-** Hank Cecil reported

Hank shared the committee meets monthly. He stated Tony Helm from Spaulding University joined the committee. They are continuing conversations on provisional license for students. He stated they will look at a possible change to the statute so the wording is similar to the temp permit license regulation. He stated the provisional license would allow students to work within their scope of practice definition. Genesia Kilgore-Bowling stated this would be good to share with students and could support them in obtaining financial aid for it. She stated it would be good for schools to add the information to their websites with the information on applying; cost and etc.

Hank shared that they would like to change the language to “provisional licenses for social work students” so this would be specific for them. Witney Cassity-Cawood stated the board would also want to keep it at a low cost, such as \$5, so it doesn’t impose a financial burden. Genesia Kilgore-Bowling made a motion for the add the LICesned Master Social Work, a macro license to be added to the bill. Witney Cassity-Cawood seconded. Motion carried by unanimous voice vote.

**New Business**

**Executive Order** – Hank Cecil reported

Hank shared the executive order that the Governor established related to conversion therapy. He stated if the board get any complaints filed related to this therapy; then the board must use this order along with the complaint.

Hank requested the board add this to the website; the Facebook page; and put in the quarterly newsletter. Vanessa Jones will add to all.

**Annual Report** – Hank Cecil reported

Hank shared that the board discussed this a few years ago and the board need to get back to working on it again. He states it will show what has been going on; the number of licensees; and etc. Genesia Kilgore-Bowling suggested using the board minutes to help since so much of this information is included in them. Genesia Kilgore-Bowling made a motion to begin the annual report process. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

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**Staff Evaluation:** Hank reported

Hank shared that he moved this to the end of the meeting since the board will have to go into an executive session. Genesia Kilgore-Bowling made a motion to move into executive session at 12:49 pm to discuss staff evaluations only. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

Board entered executive session at 12:49 pm.

Board returned from executive session at 1:14 pm with a motion from Genesia Kilgore-Bowling to move out of the executive session. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

Hank Cecil shared the staff evaluations were completed with no discipline action and no other business was conducted during the executive session.

**Announcements** – no announcements at this time.

**Adjournment** - Genesia Kilgore-Bowling made a motion to adjourn the meeting at 1:15 pm. Seconded by Whitney Cassity-Caywood. Motion carried by unanimous voice vote. Meeting adjourned.

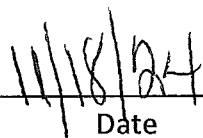
**Next meeting:** **MONDAY, NOVEMBER 18<sup>th</sup>**, 2024 (the 3<sup>rd</sup> Monday of the month due to the 11<sup>th</sup> being a holiday) at 11:30 am ET at the Board Office, 125 Holmes Street, Suite 310, Frankfort, KY 40601 or via the board Utube Channel.

Respectfully submitted,



Board Secretary

*Chair*  
Board Approved: \_\_\_\_\_

  
Date